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Category No:161/2016

Applications are invited online only from qualified candidates for appointment in the un-dermentioned post in Kerala Government Service. Before applying for the post candidates should re-gister as per One Time Registration through the official website of Kerala Public Service Commission. Candidates who have already registered can apply through their Profile.

1. **Department** : Kerala Legislature Secretariat
2. **Name of Post** : Offset Machine Operator Gr.II
3. **Scale of pay** : ₹13210-22360/- (PR)
4. **Number of vacancies** : 3

The above vacancies are now in existence. The Ranked list of selected candidates published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancy noted above and that may be reported to the Commission in writing during the period of the currency of the list.

5. **Method of appointment** : Direct Recruitment
6. **Age limit** : 18.36. Only candidates born between 02.01.1980 and 01.01.1998 (both dates included) are eligible to apply for this post with usual relaxation to Scheduled Castes, Scheduled Tribes and Other Backward Communities (For other conditions regarding the age relaxation please see part 2 of the General Conditions).

7. Qualifications:

1. A pass in SSLC or its equivalent qualification.
2. Diploma in Printing Technology from a Govt. recognised institution.

OR

KGTE/MGTE (Lower Certificate) in Machine work or VHSE in Printing Technology or its equivalent qualification with
Two years experience in operating Offset Printing Machine from a Govt. recognised institution.

- Note:**
1. KS & SSR Part Rule 10 (a) (ii) is applicable.
 2. The experience should be one acquired after the acquisition of the basic academic qualifications for the post.
 3. The Experience certificate should be in the following format.

FORM OF EXPERIENCE CERTIFICATE

Name of firm (Company/ Corporation/ Govt :
Department/Co-operative institutions etc)

Registration Number :
(SS I Registration or any other registration
Number) with date of registration
Authority issued Registration :

Issued to..... (here enter the name and
address) This is to certify that the above mentioned person has worked /has been working in this
Institution as(here enter the name of post holding or
held] as Regular worker/ Temporary worker /Apprentice /Trainee /Casual Labourer (Strike off
whichever is not applicable) on Rs.....per day/ per mensem for a period
of.....years.....months.....days
fromto

**Dated Signature
Name and Designation of
the Issuing Authority with
Name of Institution**

**Place :
Date :**

(Office Seal)

Certificate

Certified that Sri/Smt..... mentioned in the above Experience Certificate
has actually worked/is working as(Specify the nature of employment) in the
above Institution during the period mentioned therein as per the entry in the above register maintained
by the employer as per the provision of.....Act (Name of the Act/ Rules to
be specified)

I am the authorised person to inspect the Registers kept by the employer as per the provision of
the Act/Rules of theState/ Central Act.

**Signature with date
Name of Attesting Officer with
Designation and Name of Office
who is the notified
Enforcement
Officer as per the Act/ Rules**

**Place :
Date :**

(Office Seal)

All Experience Certificates shall be duly certified by the concerned Controlling Officer/ Head
of Office of the Government. The genuineness of the certificate shall be subjected to verification and
legal action will be taken against those who issue and produce bogus certificate.

Probation: Every person appointed to the post shall from the date on which he/she joins duty be on
probation for a total period of two years on duty within a continuous period of three years.

8. Mode of submitting applications :-

Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password by clicking on the 'Apply Now' button of the respective posts in the Notification Link. The photograph uploaded in the profile should be one taken on or after 31.12.2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion in white background. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information on their profile. They must quote the User-ID for further communication with the Commission. Application once submitted is received as provisional and the details cannot be deleted or altered after the last date fixed for receipt of applications. The application submitted not in accordance with the conditions stipulated in the notification will be summarily rejected in due course of processing. Documents to prove qualification, experience, community, age etc. have to be produced as and when called for. The profile correction made by candidate or in the office of KPSC on request after the last date fixed for the receipt of application will not reflect in the application. Such corrections will be in effect on the date on which correction have made.

9. If a Written/OMR Test is conducted as part of this selection, Admission Ticket for eligible candidates will be made available in their Profile for One Time Registration and the date of downloading will be included in the Examination Calendar. Candidates can download Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

10. **Last date for receipt of applications :- 03.08.2016 Wednesday up to 12 midnight.**

11. **Website Address :-** www.keralapsc.gov.in

(For more information please refer the General Conditions given in Part II of the Gazette Notification.)

SECRETARY
KERALAPUBLIC SERVICE COMMISSION