

185/2014

Maximum : 100 marks

Time : 1 hour and 15 minutes

1. "Budget, if merely an estimate, would not be the master problem of Public administration". This statement is made by :
(A) Willoughby (B) Henry Higgs
(C) G. Jeze (D) Dimock
2. The classical theory is mainly concerned with :
(A) Formal organisation structure (B) Time and motion study
(C) People in the organisation (D) Adaptive nature of organisation
3. Hawthorne Experiment by Elton Mayo was conducted from :
(A) 1924 – 1931 (B) 1924 – 1932
(C) 1924 – 1930 (D) 1924 – 1933
4. The budget was formally introduced in India by :
(A) Sir James Wilson (B) Lloyd George
(C) Willoughby (D) Thomas D. Lynch
5. The institution of lok ayukta was created for the first time by the state of :
(A) Rajasthan (B) Himachal Pradesh
(C) Maharashtra (D) Punjab
6. Which was the first legal and institutional framework to check corruption and redress citizen's grievances in India?
(A) Indian Penal Code (B) Prevention of Corruption Act
(C) Railway Services (Conduct) Rules (D) Public Servants (Enquiries) Act
7. Who gave the first comprehensive explanation of organisation from the systems point of view?
(A) M.P. Follet (B) Chester Barnard
(C) Herbert Simon (D) Norbert Wiener
8. Which of the following is not correctly matched?
(A) Officials Secrets Act – 1923
(B) Indian Evidence Act – 1872
(C) Commission of Enquiry Act – 1953
(D) All India Services (Conduct) Rules – 1954

9. The word 'Budget' is mentioned in which of the Article of the Indian Constitution :
- (A) Article 265 (B) Article 112
(C) Article 264 (D) None of the above
10. Who coined the phrase 'Sunset Law'?
- (A) Craig Barnes (B) Robert P. Biller
(C) Edmund Muskie (D) Mark Ross Daniels
11. In which year, the principles of double entry book keeping were evolved?
- (A) 1494 (B) 1495
(C) 1496 (D) 1493
12. The concept of the balanced budget was discarded every where after the World War II and who supported that spending could be a source of economic stability :
- (A) Hoover Commission (B) F.M. Marx
(C) Keynes (D) Wildavsky
13. Who of the following supported the managerial view of administration?
1. Gullick
 2. Simon
 3. Smithburg
 4. Thompson
- (A) 1, 2, 3 (B) 2, 3, 4
(C) 3, 4, 1 (D) 1, 2, 3, 4
14. The association of the word 'Budget' with finance became apparent in :
- (A) 1773 (B) 1774
(C) 1772 (D) 1775
15. "Administration is a long and slightly pompons word, but it has a humble meaning for it means to care for or look after people, to manage affairs". This statement was made by :
- (A) Simon (B) Pfiffner
(C) E.M. Gladden (D) L.D. White
16. "If one Civilization fails, it will be mainly because of a breakdown of administration". This statement was made by :
- (A) P.H. Appleby (B) Donham
(C) Simon (D) Luther Gullick
17. Under which Article of the Constitution of India, a statement of estimated expenditures of the Government of India is laid before the Parliament?
- (A) Article 111 (B) Article 112
(C) Article 113 (D) Article 267

18. Who coined the acronym 'POSDCORB' to sum up the different administrative processes?
(A) Dimock (B) Lyndal Urwick
(C) Luther Gullick (D) L.D. White
19. Who is considered as the father of comparative public administration?
(A) Fred Riggs (B) Richard Gable
(C) Dwight Waldo (D) Bertam Gross
20. Which approach concentrates on what public administration 'is' that is, it describes and analyses 'actual' administrative situations?
(A) Normative approach (B) Development approach
(C) Ecological approach (D) Empirical approach
21. Which Indian University was the first one to start diploma course in public administration?
(A) Nagpur University (B) Lucknow University
(C) Madras University (D) I.I.P.A
22. On which date, a decision to formulate Citizen's charter in India was taken?
(A) 24 May, 1997 (B) 25 May, 1997
(C) 24 May, 1996 (D) 24 May, 1995
23. Which of the following pair is not correctly matched?
(A) Henry Fayol : Industrial and General Management
(B) Mooney and Reiley : Principles of organisation
(C) Gullick and Urwick : Papers on the Science of Administration
(D) M.P. Follet : The dynamics of Public Administration
24. Which one of the following pairs is not correctly matched?
(A) Consolidated Fund of India : Article 266
(B) Contingency Fund of India : Article 267
(C) Vote on Account : Article 114
(D) Annual Financial Statement : Article 112
25. The most effective means of citizen's control over administration is :
(A) Public Opinion (B) Pressure Groups
(C) General Elections (D) Committees
26. Which Article of the Indian constitution provides for an independent office of the comptroller and Auditor General of India?
(A) Article 147 (B) Article 146
(C) Article 112 (D) Article 148

27. The book 'Reinventing Government' deals with :
- (A) New Public Administration (B) Public Policy Approach
(C) New Public Management (D) Goal Orientation
28. "Electronic Government, or E-Governance is the use of information technology, in particular the internet, to deliver public services in a much more convenient, customer, oriented, cost-effective and altogether different and better way". This statement is associated with :
- (A) Barber (B) Aedrian Leftwich
(C) Bata K. Dey (D) Douglas Holmes
29. In Indian till now how many Finance Commissions have been constituted?
- (A) 13 (B) 12
(C) 15 (D) 14
30. Arrange the following landmarks in the emergence and growth of New Public Administration in a sequence :
1. Philadelphia Conference
 2. Honey Report
 3. Publication of towards a New Public Administration
 4. Minnowbrook Conference.
- (A) 1, 2, 3, 4 (B) 2, 1, 4, 3
(C) 2, 3, 4, 1 (D) 2, 4, 3, 1
31. "Leadership depends upon three things, that is the individual, the followers and the conditions" is said by :
- (A) M.P. Follet (B) Mooney
(C) Terry (D) Chestard Barnard
32. The classic 'Three E's of Public Administration are :
- (A) Economy, Efficiency and Effectiveness
(B) Equity, Ecology and Environment
(C) Efficiency, Equity and Economy
(D) Equity, Ecology and Effectiveness
33. Woodrow Wilson's name is associated with which of the following statements?
1. Founder of the discipline of Public Administration
 2. Originator of Politics – administrative dichotomy
 3. Author of the article 'The Study of Administration'
 4. "It is getting to be harder to run a constitution that to frame one"
- (A) 1, 2 (B) 1, 2, 3
(C) 2, 3, 4, 1 (D) 1, 2, 3, 4
34. Which of the following is not theories of or approaches to leadership?
- (A) Trait theory (B) Behaviour theory
(C) Situational theory (D) Traditional theory

35. 'Gang Plank' according to Henry Fayol is a :
- (A) method of deciding decisional levels
 - (B) tools of resolving senior-subordinate conflicts
 - (C) procedure to work with in the hierarchy
 - (D) way to cut on delay oriented red tape
36. Who invested the 'Flow Process Chart' to help in the elimination of unnecessary steps in an operation?
- (A) Frank Gilberth
 - (B) Lillian Gilberth
 - (C) Frank Gilberth and Lillian Gilberth
 - (D) Henry L. Gantt
37. The main principle which can be derived from Mc Gregor's Theory :
- (A) Control
 - (B) Integration
 - (C) Direction
 - (D) Recognition
38. Who coined the term 'Development Administration'?
- (A) Weidner
 - (B) F.W. Riggs
 - (C) Goswami
 - (D) Lucian Iye
39. The 'Prismatic State Model' given by F.W. Riggs aims at studying :
- (A) Administration in developed countries
 - (B) Administration in developing countries
 - (C) Administrative in primitive societies
 - (D) Administration in socialistic countries
40. The Behavioural Theory of Leadership was advocated by :
1. Kurt Lewin
 2. Fisherman
 3. Rensis Likert
 4. Robert Black
 5. Millet
- (A) 1, 2, 3, 4, 5
 - (B) 1, 2, 3, 4
 - (C) 1, 2, 3
 - (D) 5, 4, 3, 2, 1
41. Which of the following is incorrectly matched?
- (A) Prismatic Society Revisited – 1975
 - (B) Development Administration : Concepts – 1979
Goals and Methods
 - (C) Handbook of organisation – 1963
 - (D) Organisations – 1957

42. The scientific management stressed upon :
1. Predictability
 2. Technical competence
 3. Specialisation
 4. Rationality
- Select the correct code :
- (A) 1, 2 (B) 2, 3
(C) 1, 2, 3, 4 (D) 2, 3, 4
43. Which of the following is not true about Herzberg's two factor theory?
- (A) Company Policy and Administration : Achievement
(B) Supervision : Recognition
(C) Salary : Work itself
(D) Working Conditions : Responsibility
44. Who described the classical approach as the engineering approach?
- (A) H.L. Gantt (B) S.E. Thompson
(C) F.B. Gilberth (D) Urwick
45. Which committee observed, "The right promotion at the right time is an essential part of the process of developing full talents of men and women in services"?
- (A) Fulton Committee (B) Hoover Commission
(C) ARC (D) North Cote Report
46. Elton Mayo's human relations theory lay emphasis on :
1. People
 2. Informal group
 3. Specialisation
 4. Reliability
- Select the correct code ;
- (A) 1, 2 (B) 2, 3, 4
(C) 2, 3, 4, 1 (D) 3, 4, 1
47. Who is the disciplinary authority in respect to All India Services employees?
- (A) Minister (B) President of India
(C) Secretary (D) Prime Minister
48. Advancement involves :
- (A) Change of duties (B) Change of title
(C) Increase in pay (D) Greater Responsibility
49. Which of the Indian State is not covered under "The Right of Information Act, 2005"?
- (A) Assam (B) Magalaya
(C) Andaman and Nicobar (D) Jammu and Kashmir

50. How Max Weber's concept of bureaucracy is better than any other form of organisation in?

1. Stability
2. Discipline
3. Division of work
4. Reliability

Select the correct code :

- (A) 1, 2 (B) 1, 2, 4
(C) 2, 3 (D) 1, 2, 3

51. The origin of the generalists and specialists dichotomy can be traced to :

- (A) The Macaulay Committee (B) Northcote – Travllyan Committee
(C) Fulton Committee (D) Appleby Report

52. When was the concept of citizen charter was first articulated and implemented?

- (A) 1991 (B) 1992
(C) 1997 (D) 1993

53. Match :

List I		List II	
(a) Maslow	1.	Hierarchy of Needs	
(b) Herzberg	2.	Motivation – Hygiene Theory	
(c) Mc Gregor	3.	Theory X	
(d) Argyris	4.	Immaturity – Maturity	

Codes :

	(a)	(b)	(c)	(d)
(A)	1	2	3	4
(B)	2	3	4	1
(C)	3	4	2	1
(D)	4	3	2	1

54. Who identified the four bases of departmental organisation also known as 4P- Formula?

- (A) Gullick (B) Urwick
(C) Elton Mayo (D) Mooney

55. Who translated Max Weber's book entitled 'The Theory of Social and Economic Organisation'?

- (A) Talcott Parsons (B) A.M. Henderson
(C) Warren Bennis (D) Talcott Parsons and A.M. Henderson

56. Under which Article of the Indian Constitution empowers the legislature to regulate the recruitment and service conditions of persons appointed to Public Services and posts :

- (A) Article 19 (B) Article 21
(C) Article 309 (D) Article 310

57. Who laid down the concept of civil service neutrality in USA?
 (A) The Master man Committee (B) The Taft – Hartley Act
 (C) Llyod La Follet Act (D) Hoover Commission
58. "Policies are general statements or understandings which guide or channel thinking in decision-making of subordinates" is said by :
 (A) Peter self (B) Thomas Dye
 (C) Koontz and O'Dannel (D) Terry
59. Who gave a four fold classification of bureaucracy viz. Guardian, Caste, Patronage and Merit?
 (A) F.M. Marx (B) Max Weber
 (C) Lord Hewart (D) Parkinson
60. In which of the following countries does rank classification prevail?
 1. France
 2. India
 3. Canada
 4. USA
 Select the correct code :
 (A) 1, 2, 3, 4 (B) 1,2
 (C) 1, 2, 3 (D) 2, 3, 4
61. Match :
- | | | | |
|-----|----------|----|---------------|
| | List I | | List II |
| (a) | System 1 | 1. | Participative |
| (b) | System 2 | 2. | Consultative |
| (c) | System 3 | 3. | Benevolent |
| (d) | System 4 | 4. | Exploitative |
- Codes :
- | | | | | |
|-----|-----|-----|-----|-----|
| | (a) | (b) | (c) | (d) |
| (A) | 1 | 2 | 3 | 4 |
| (B) | 2 | 3 | 4 | 1 |
| (C) | 3 | 4 | 2 | 1 |
| (D) | 4 | 3 | 2 | 1 |
62. Which was the first country to adopt the scientific system of recruitment based on merit principle?
 (A) U.S.A. (B) U.K.
 (C) France (D) China
63. The merit principle in U.S.A. was introduced by :
 (A) Pendleton Act of 1883 (B) North cote – Trevelyan Report
 (C) First Hoover Commission (D) Second Hoover Commission

64. Recruitment is the "cornerstone of the whole public personnel structure. Unless recruitment policy is soundly conceived there can be little hope for building a first rate staff". Who made this statement?
- (A) Koontz (B) Peter Drucker
(C) Glenn Stahl (D) P. H. Appleby
65. Administrative Staff College of India was established in 1957 on the recommendation of :
- (A) First Administrative Reforms Commission
(B) Gorwala Report
(C) P.H. Appleby Report
(D) All India Council for Technical Education
66. A system is not concerned with :
- (A) Input (B) Output
(C) Process (D) Value – oriented
67. Which of the following not correctly matched?
- (A) Fayol – Gangplank (B) Taylor – Functional Foremanship
(C) Urwick – Unity of command (D) Gullick – Departmentalisation
68. Which of the factor is not identified as satisfiers as given by Herzberg?
- (A) Achievement (B) Company Policy
(C) Responsibility (D) Work itself
69. System Approach is also known as :
- (A) Integrated Theory (B) Ecological Theory
(C) Modern Theory (D) Contingency Theory
70. They differed from the traditionalists in their basic approach to the organisation which they characterised as a social system consisting of individuals, informal groups and inter-group relationship in addition to the formal structure. This statement is attributed to :
- (A) Elton Mayo (B) H.A. Simon
(C) Gullick (D) Mohit Bhattacharya
71. Test used for predicting future performance of students is called :
- (A) Achievement Test (B) Diagnostic Test
(C) Unit Test (D) Prognostic Test
72. The hierarchy of learning process is associated with :
- (A) Gagne (B) Bruner
(C) Pavlov (D) Piaget
73. Select the auditory teaching aid from the following :
- (A) Chart (B) Radio
(C) Television (D) Computer

74. Which one of the following Model of Teaching is from Information Processing Family?
 (A) Non-Directive Teaching Model (B) Synectics Model
 (C) Concept Attainment Model (D) Jurisprudential Model
75. Which one of the following is not a skill of Stimulus variation?
 (A) Oriented trial and error attempts (B) Change in speech pattern
 (C) Meaningful gestures (D) Change in sense channels
76. The Null Hypothesis was developed by :
 (A) Karl Pearson (B) Spearman
 (C) Best (D) Ronald Fisher
77. The research procedure, in which group assignment is known to the experimenter but not the subject is called :
 (A) Random technique (B) Double blind technique
 (C) Single blind technique (D) Placebo technique
78. Which one of the following is a Pre-Experimental Design of research?
 (A) Solomon Four Group Design (B) Time series Design
 (C) Posttest only Control Group Design (D) One-Shot Case Study Design
79. Which one of the following is a Probability Sampling Method?
 (A) Convenience sampling (B) Snow-ball sampling
 (C) Systematic sampling (D) Purposive sampling
80. In research, publishing another person's research work as one's own is called :
 (A) Plagiarism (B) Documenting
 (C) Publishing (D) Reviewing
81. That no. tax shall be levied or collected except by authority of law is stated in _____ of the Constitution.
 (A) Article 165 (B) Article 265
 (C) Article 365 (D) Article 340
82. As per the National Food Security Act, 2013, priority households are entitled to receive _____ at subsidised prices.
 (A) Five kilograms of food grains per person per month
 (B) Five Kilograms of food grains per family per month
 (C) Ten kilograms of food grains per women in the family per month
 (D) Ten kilograms of food grains per family per month